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| Application number, counting from the beginning of the calendar year | Date of submission |
| (to be filled by the applicant) | (to be filled by the applicant) |
| **Vice-Rector**  **for Student Affairs**  **APPLICATION FOR FUNDING FROM THE BUDGET OF THE PH.D. STUDENT COUNCIL** | |
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| 1. **APPLICANT’S DATA** (**all** white fields in parts I-IV to be filled by the applicant) | | | | |
| 1. Full name,  student number, year of study | |  | | |
| 2. Phone number | |  | | |
| 3. University Email address | |  | | |
| 4. Represented scientific unit (Faculty, Institute, Group) | |  | | |
| 1. **INFORMATION ABOUT THE SCIENTIFIC EVENT/PROJECT** | | | | |
| 1. Event name and its’ website address (providing the website address is obligatory when the applicant has no confirmation of participation in the conference, in case the applicant wants to be reimbursed for the conference/event registration fee by the University; if the website is not available, then the applicant shall attach a copy of the announcement of the event stating the name of the organiser and the name of the conference/event; if the conference fee or registration costs are not being claimed, a confirmation of acceptance must be included) | |  | | |
| 2. Date and time (duration) | |  | | |
| 3. Name of the organizer | |  | | |
| 4. Application number and the sum of funding awarded prior within the current calendar year. | |  | | |
| 5. Short description of the active participation in the scientific event, including its intended outcome  *(if the description is considered insufficient, the applicant may be asked to present more information)* | | | | |
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| 6. Does the organizer offer publication of a proceeding article?  - Publication value based on the Ministry of Higher Education publication list:  - **ISSN** journals / **P** - poster / **M** – publication in a monography: | | | | yes / no  …...  …... |
| **III. FINANCIAL ESTIMATE** | | | | |
| **Funds total (sum of points 1 and 2):** | | | |  |
| 1. Amount applied for **from the PhD Council Budget** | | | |  |
| 1. Funds from other sources[[1]](#footnote-1) (sum of a, b and c): | | | |  |
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| **Cost breakdown** | | | | |
|  | Expected costs - details[[2]](#footnote-2) | | | Amount |
| 1) |  | | |  |
| 2) |  | | |  |
| 3) |  | | |  |
| 4) |  | | |  |
| 5) |  | | |  |
| **COSTS TOTAL[[3]](#footnote-3):** | | | |  |
| * + 1. **APPLICANT’S STATEMENT** | | | | |
| 1. I attest, that all information provided by me is true to the best of my knowledge.*I also attest, that I am aware of the responsibility for stating falsehoods resulting from* *University regulation and the Polish law. I agree to have my funding revoked in such case.* | | | | |
| ...............................................  Applicant's signature | | | | |
| **2. I attest, that for the duration of the project I will obtain valid accident insurance (Polish - “ubezpieczenie NNW”).** *Applicable only when traveling outside Wroclaw.* | | | | |
| ...............................................  Applicant's signature | | | | |
| **V. DECISION** | | | | |
| **PH.D. STUDENT COUNCIL OPINION** | | | | |
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|  | | | ……………………………………………… Signature of the Chairman / Vice-Chairman of the Ph.D. Student Council | |
| **FUNDING DECISION** | | | | |
| I grant ………………………… from the budget of ……………………………………………………………………………………  I do not grant funding …………………………………………………………………………………………………………… | | | | |
| Additional notes:  …………………………………………………………………………………………………………………………………………………………… | | | | |
| ……………………………………………… | | | | |
| Signature of the Vice-Rector for Student Affairs | | | | |

1. funding from the Faculty/Institute/Group or other, e.g. own funds [↑](#footnote-ref-1)
2. lump sum values; **in Poland**: 1-night accommodation - up to 45 zł, 1 day board - up to 30 zł;   
   **outside Poland**: 1-night accommodation - up to 90 zł, 1 day board – up to 60 zł;  
   board coverage cannot exceed the number of days specified in part II of the application;  
   accommodation coverage cannot exceed the number of nights resulting from the specification in part II of the application; [↑](#footnote-ref-2)
3. Value specified in “Costs total” should be equal to the value in “Funds total” [↑](#footnote-ref-3)