

Regulations for granting financial support from the funds of the Doctoral Student Self-Government of the University of Wrocław for doctoral students in a difficult and temporary social and living situation

§ 1

General principles

1. Pursuant to Article 215, section 2 in conjunction with Article 110, sections 4 and 5 of the Act of 20 July 2018 – Law on Higher Education and Science (Journal of Laws of 2023, item 742, as amended). The Doctoral Student Self-Government allocates earmarked funds granted by the Rector of the University of Wrocław to support doctoral students studying at the University of Wrocław who are in a difficult social and living situation. The Doctoral Student Council disposes of funds only within the framework of the needs of doctoral students.
2. These regulations specify:
 - 1) persons eligible for financial support from the funds of the Doctoral Student Self-Government;
 - 2) purposes for which the funds are used;
 - 3) conditions for granting financial support.
3. Financial support is granted to doctoral students whose current social and living situation is difficult and temporary.
4. The Council shall, at least quarterly, no later than the last day of March, June, September and December, make public through the website of the Doctoral Student Self-Government an announcement about the amount of used funds allocated for financial support of doctoral students in a difficult social and living situation.
5. Whenever these regulations refer to:
 - 1) Doctoral student – it should be understood as a person pursuing doctoral studies at the University or studying at the Doctoral School of the University of Wrocław;
 - 2) Loved one – it should be understood as a spouse, ascendant, descendant, sibling, relative in the same line or degree, a person in an adoption relationship and his or her spouse, as well as a person in cohabitation;
 - 3) Council or Council of Doctoral Students – it should be understood as the Council of Doctoral Students of the Doctoral Student Self-Government of the University of Wrocław, referred to in §9 section 1, point 2 of the Regulations of the Doctoral Student Self-Government of the University of Wrocław, which is an appendix to the Ordinance No. 153/2019 of the Rector of the University of Wrocław of 20 December 2019 on the determination of compliance of the Regulations of the Doctoral Student Self-Government of the University of Wrocław with the Act – Law on Higher Education and Science and the Statute of the University of Wrocław (as amended);
 - 4) Rector – it should be understood as the Rector of the University of Wrocław;

- 5) Vice-Rector for Student Affairs – it should be understood as the Vice-Rector for Student Affairs of the University of Wrocław;
- 6) University – it should be understood as the University of Wrocław.

§2

Financial support for doctoral students in a difficult social and living situation

1. Financial support may be provided to a doctoral student whose current social and living situation is difficult and temporary.
2. Events that justify a doctoral student's application for financial support include, in particular, the death of a loved one, serious illness of a doctoral student or a member of his/her immediate family, natural disaster (e.g., fire, flood), theft, birth of a child, and other circumstances as a result of which a doctoral student is temporarily in a difficult social and living situation.
3. An appropriate document must confirm the event forming the basis for applying for financial support for doctoral students in a difficult life situation.
4. The maximum amount of one-time financial support is PLN 2500.
5. A doctoral student may receive financial support a maximum of two times per academic year, but on the same basis only once, except for situations caused by serious illness of the doctoral student or his / her loved ones.
6. In particularly justified and exceptional cases possible further financial support in a given year or increase in its amount may be granted.

§3

Submission and processing of applications

1. Applications for financial support are accepted on a rolling basis throughout the academic year.
2. Applications sent from the doctoral student's service account in the @uwr.edu.pl domain in electronic form to sos.phd@uwr.edu.pl are considered.
3. Submitted applications are recommended by the Council within 7 working days counted from the first working day following the day of receipt of the application.
4. The Council recommends the proposal:
 - 1) positively, recommending the payment of financial support, or
 - 2) negatively, not recommending the payment of financial support.
5. The Council may postpone the issuance of a recommendation by calling on the applicant to supplement the application within 30 calendar days counted from the day following the date on which the call was directed. After this time, the completed application is recommended in accordance with section 3. Failure to complete the application within the indicated period is equivalent to withdrawal of the application for support.
6. The Doctoral Student Council notifies the Vice-Rector for Student Affairs of the recommendation on the day of its issuance.
7. The Vice-Rector for Student Affairs makes the decision to grant financial support after reviewing the application and the Council's recommendation within 10 working days, counting from the first working day following the day of receipt of the Council's recommendation.

8. The applicant shall be notified about the decision of the Vice-Rector for Student Affairs by the Office of Student and Doctoral Activity Support no later than three working days, counting from the day following the date of issuance of the decision.
9. If the Vice-Rector for Student Affairs issues a positive decision, the Office of Student and Doctoral Activity Support prepares the list of financial support payments.
10. A doctoral student has the right to apply for reconsideration of the case submitted within 14 calendar days, counting from the day following the day of delivery of the decision.
11. During the time not included in the teaching period indicated in the Rector's ordinance on the organisation of the academic year, the deadlines referred to in sections 3, 5 and 8 may be extended.

§ 4

Additional provisions

1. A beneficiary who has made a false statement or submitted a forged document is liable to repay the benefit improperly obtained. In the situation of untruthfulness or submission of a forged document, a doctoral student may be subject to criminal liability.
2. Information on cases of untruthful submission of a statement is forwarded by the Council to the Vice-Rector for Student Affairs.